

# WSYSA District II Operating Procedures

## Article I - General Procedures

### Section 1

The District II operating procedures shall consist of the WSYSA Rules of Competition as published in the WSYSA Administrative Handbook, Rule 300 “Outdoor Field”, Rule 301 “Rules of Play” and the following portions of Rule 305: Officiating (305.16) and Coaching Ethics (305.21) (substituting the word “WSYL” with “sanctioned”) except where specifically stated otherwise herein. All related District II activities shall be governed by these procedures.

## Article II - League Regulations

### Section 1

District II league formation is for Member Association affiliated teams and is divided into two divisions, Division 1 and Division 2. Division I is a competitive division for teams seeking a more challenging level of play. Division 2 is for recreational teams only.

Division 2 (recreational teams) will start league play the weekend after Labor Day and end by Thanksgiving. Entry into this division requires that the official league entry form be completed and delivered to the District II Vice President of Competition, or the designated League Administrator, on or before the league entry deadline. Teams entering after the league entry deadline will be accepted only if an opening in the schedule exists. An entry fee for each team will be charged.

### Section 2

League Operation - The District League Operations shall be as follows:

2.1. All League games will be played on the day scheduled. If field and/or time are changed, the home team coach or contact person shall notify the opponents as soon as possible.

2.2 Game Rescheduling. A game reschedule is a change in the date, time, or field of a soccer match. No games will be considered for rescheduling except under the following conditions:

❑ District Driven Reschedules:

- Field assigned is not available because of field closure or double booking.
- A head coach of multiple District II teams has conflicting games.
- For the convenience of the District.

❑ Coach Driven Reschedules:

- The District II Game Reschedule Request Form is completed and delivered to the Home Association/Club Scheduler eight (8) business days (Monday-Friday [weekends and holidays not included]) prior to the original game date or eight (8) business days prior to the rescheduled game date, whichever is earlier. The reschedule must be **completed** no less than 7 days prior to the new match date. If both parties do not agree, the match will not be rescheduled.
- All reschedules are subject to field availability.
- May be on a field outside the boundary of the home association;
- The ability to assign official(s) may be limited.
- A coach may only request one (1) game reschedule per season. Said reschedule request must occur prior to the original match date and the rescheduled match must be played prior to the last scheduled District II match of the season.

- The requesting team is responsible for any fees incurred because of the reschedule. This may include, but it is not limited to, the following: the payment of field fees if the match is played on a field other than one in the original home association's boundaries, the payment of referee fees if the match is played outside the original home association, the payment for lights in the event the match needs to be scheduled in the evening to accommodate the request for reschedule. Payment is due upon the request of the party supplying the service (field, referee, lights).

2.3. The Disciplinary Committee will not entertain or uphold any protests based on scheduling errors of whatever nature or protests based on a properly decided forfeiture.

2.4. Player's Equipment: All players U14 and above must wear jerseys with numbers (minimum size 6x4 inches). The numbers must be readily discernible from the sidelines and must be securely attached so as not to create a playing hazard. There shall be no duplication of numbers. Shinguards, completely covered by socks, are mandatory for all ages. Numbered jerseys for goalkeepers are optional (but are recommended).

No player wearing a cast or a splint shall be permitted to play in any regularly scheduled game. (August 25, 2004 BOD Meeting).

2.5 All coaches **must** submit a completed District II Game Roster Sheet to the referee prior to each match. District II will provide each coach with 3-part NCR rosters to be used. Referees shall be instructed not to begin a match without said roster in hand. In the event a coach or manager fails to produce the 3-part District II Game Roster Sheet, the referee can accept a substitute in its place provided all required information is written thereon. If the referee refuses to officiate a match because the players are not properly identified on the roster, then the game shall be declared a forfeit.

2.6. An Internet Web site ([www.wsysad2.org](http://www.wsysad2.org)) will be used by coaches to post match results no later than 8:00 pm of the day of the match. Please notify the League Administrator of any errors as soon as possible.

2.7. Game official(s) must be notified prior to the start of a game of all suspended persons. In order for the referee to sign off on the District II Disciplinary Determination and Notification letter, a suspended player must attend the entire match attired in street clothes and have the referee sign off on the letter at the conclusion of the match. Upon completion of the number of sit outs given, it is the player's responsibility to return the letter to the District II Disciplinary Committee. The player is not reinstated to play (**the suspension shall remain in effect**) until the letter has been received by the District II Disciplinary Committee. Failure to comply with this section may result in further Disciplinary action.

2.8. Failure of a game official to show up will not be the cause for canceling a match. A substitute official must be chosen upon agreement by both coaches. The official's decision will be final. Coaches' failure to agree on a substitute official will be cause for both teams to be charged with a 0-1 loss.

2.9. The following are the responsibility of the HOME team:

- Marking the field of play
- Providing a proper game ball.
- Providing adequate directions to the field at least 72 hours prior to the game.
- Visiting contact person should call opposing contact person for directions if not contacted.
- If contact cannot be made, obtain an alternate phone number from the League Administrator.
- Home contact persons **shall make** verbal contact to confirm that any field or time changes are understood.
- The Home team Association determines field location and kick-off time.

2.10 Any coach that is ejected from a game **must attend the next Disciplinary hearing** to explain their action. **Failure to attend will be cause for suspension.**

2.11 Fields - District II does not assign referees or fields. They are the responsibility of the Home Association. Always contact the opposing contact person to verify the game field and game time. Associations are forced to change fields and times very frequently. Therefore, check the District II website frequently to review your game schedule. Addresses of fields and/or directions must be obtained from the home contact person, not the District.

### **Article III – Rules of Competition**

League play in District II will be determined by the rules of WSYSA as stated herein in Article I, Section 1. FIFA Laws of the Game shall apply except where said laws have been modified by WSYSA.

### **Article IV – Disciplinary** (District II modification of WSYSA Rule 305.18)

#### **Section 1**

Committee: The District II Alternate Commissioner shall act as or appoint a Disciplinary Committee Chairperson who shall form a Disciplinary Committee. Each Association must submit the name of a person to serve on the Disciplinary Committee by the July District Board meeting.

#### **Section 2**

Responsibilities: The Committee shall meet on a weekly basis during the fall league season to review the written reports submitted by game officials for any misconduct at District II league games played the week(s) previous to the meeting and shall:

- Make a determination of the validity of the infraction, i.e. uphold the card issued by the game official.
- Make a determination of the class of the infraction.
- Establish and review consistent application of corrective penalties.
- Apply penalties based on consistent application of the WSYSA Administrative Handbook, Other Governing Documents, Rule 605 titled "Disciplinary Penalty Code".
- Make a determination on the outcome of an abandoned game.
- Hear match protests.
- Hear ineligible player issues.

#### **Section 3**

Authority: The District II Disciplinary Committee shall deal with all misconduct reports arising out of competitions conducted by District II, and have the authority to penalize any player, coach, or person who can be identified as having an affiliation with the team.

#### **Section 4**

Disciplinary Determination and Notification Forms: All persons being suspended will receive a Disciplinary Determination and Notification Form that identifies the penalties to be served. The form must be signed by the game official for each game sat out. When the appropriate number(s) of signatures have been obtained, the form must be returned to the Disciplinary Committee within seven (7) days. The suspension shall remain in effect until this document is returned to the District II Disciplinary Committee.

The Disciplinary Determination and Notification Form will be given to the person identified on the Misconduct Report if present at the meeting or, if not present, mailed out immediately following the scheduled Disciplinary Committee meeting.

If the suspended individual has not received the Disciplinary Determination and Notification Form by game time, the game official should be asked to sign the game sheet (roster) stating the suspended person

sat out. The signed game roster should be attached to the Disciplinary Determination and Notification form and submitted to the Disciplinary Committee.

### **Section 5**

Attendance at meetings: Any person, other than players, ejected from a game must attend the next Disciplinary Committee meeting to explain their actions. Failure to attend will be cause for suspension and require a petition for reinstatement for his/her eligibility to participate in this team or any other teams functions.

A player must appear before the Disciplinary Committee only if he/she wishes to dispute a red card/ejection or yellow card/caution that he/she received. Whether or not the player chooses to attend, he/she must verify the games sat out by completing the Disciplinary Determination and Notification Form (obtaining the correct signatures).

### **Section 6**

Mandatory Sit Out: Player(s)/coach(s) receiving a red card/ejection will be ineligible to compete in the next regularly scheduled match after the next regularly scheduled District II Disciplinary Committee meeting unless the red card/ejection is overturned or reduced to a yellow card/caution by the Disciplinary Committee.

### **Section 7**

Penalty Points: Penalty points will be accumulated over the seasonal year (9/1 through 8/31). Yellow cards/cautions will be accumulated at one (1) point each. Red cards/ejections at three (3) points each.

### **Section 8**

Three (3) Yellow Card/Caution Rule: Any player/coach that accumulates three (3) yellow cards/cautions during administered events in a seasonal year will be ineligible to compete in the next regularly scheduled league match. The player/coach will sit out one (1) additional game for each additional yellow card/caution received unless that yellow card/caution is overturned by the Disciplinary Committee. Any player/coach who receives their third or subsequent yellow card/ caution during their last league match will be ineligible to compete/coach in the first game of the next District II League Competition.

### **Section 9**

Three (3) Red Card/Ejection Rule: Players/coaches that accumulate three (3) red cards/ejections in a seasonal year (first District II league game to final District II league game) will be suspended and required to petition the Disciplinary Committee for reinstatement of their eligibility to compete on any team or to coach within District II. Upon reinstatement, the Disciplinary Committee will set the terms and conditions of probation. Failure to comply will cause those players/coaches to be suspended for the remainder of the seasonal year.

### **Section 10**

Seven (7) Point Rule: Any player that accumulates seven (7) points from red card(s)/ejection(s) and/or yellow card(s)/cautions during the seasonal year will be suspended and be required to petition the Disciplinary Committee for reinstatement of eligibility to compete on any WSYSA sanctioned team. Upon reinstatement, the Disciplinary Committee will set the terms and conditions of probation. Failure to comply with the terms and conditions of probation will cause those players to be suspended for the remainder of the seasonal year.

### **Section 11**

Team Infraction Point Totals: The coach of a team receiving twelve (12) points accumulated from red card(s)/ejections and/or yellow card(s)/cautions during the seasonal year, will be required to appear before the Disciplinary Committee for discussion of team management and to prepare a game plan for the balance of the season's matches.

A team receiving fifteen (15) points accumulated from red card(s)/ejections and/or yellow card(s)/cautions during the seasonal year, will be required to appear before the Disciplinary Committee which will determine appropriate action which may include the team being suspended for the balance of the league competition.

### **Section 12**

Reinstatement fee: All petitions for reinstatement must be accompanied by a \$50.00 non-refundable fee (certified funds only)

### **Section 13**

Appeal Process: The impacted person(s) may appeal the decision of the Disciplinary Committee by following the procedures as outlined in the WSYSA Administrative Handbook, Rule 602 Protests, Appeals and Administrative Hearings. The impacted person(s) are required, before appealing the Disciplinary Committee's decision, to attend the District II Disciplinary Committee meeting in person.

### **Section 14**

Ignorance of Rules: A claim of ignorance of these policies and procedures shall not be satisfactory grounds for the alteration or waiving of such policies or procedures.

### **Section 15**

Committee Meetings: Disciplinary Committee meetings will be held once a week on the day and at the time and location posted on the District II website Disciplinary page. There will be no meeting the week of Thanksgiving.

### **Section 16**

Communication: The email address for the Disciplinary Committee: [DiscipChair@wsysas2.org](mailto:DiscipChair@wsysas2.org)

### **Section 17**

Abandoned Games: If any game is abandoned by the game official due to the actions of the player(s), coach(s), parent(s), spectator(s), and/or a person who can be identified as having an affiliation with the team, the Disciplinary Committee will decide if the game is to be replayed. Further, if the game is not replayed, and at the time of abandonment:

- The opposing team is ahead; the score at the time will be the final score.
- The team causing the abandonment is ahead, the game shall be considered forfeited and the score of 1-0 in the favor of the opposing team will be awarded.
- The score is tied, the game shall be considered a forfeit and a score of 1-0 in favor of the opposing team will be awarded.
- If both teams have caused the abandonment, the game shall be considered forfeited by both teams and they each shall receive a score of 0-1

### **Section 18**

Definitions: The term "game(s)" is defined as all WSYSA sanctioned competitions. "Game official" is defined as a certified referee, or person (other than a certified referee) who officiates a game.

### **Section 19**

Assault or Abuse of Participants- Suspensions: When any person shall assault or abuse a participant within WSYSA the matter shall be brought directly before the WSYSA Appeals Committee for a hearing. See WSYSA Administrative Handbook, Rule 215.4

### **Section 20**

Misconduct Toward Game Officials - See WSYSA Administrative Handbook, Appendix A