

# **WSYSA District 2 Quick Reference Guide**

## **www.wsysad2.org**

### **To reset your password**

Surf to [www.wsysad2.org](http://www.wsysad2.org)

Select Logon from the left menu

Select Reset Password

Enter your SiteName and email address into appropriate boxes and click request.

### **To Edit Coach Information (must login)**

Login to [www.wsysad2.org](http://www.wsysad2.org)

Select services

Select profile

A valid phone number and email address must be 'released' (place a checkmark in the little box) for other coaches to access

Address information is required for disciplinary purposes and does not need to be 'released' (boxes do not need to be checked)

*Please note: Do not modify the team info in the notes field*

### **To View Schedule (anyone can access)**

<http://www.wsysad2.org/schedules>

Use the criteria boxes to narrow

*Please note: Check schedules weekly prior to your match date for changes.*

### **To Report Score (must login)**

Login to [www.wsysad2.org](http://www.wsysad2.org)

Select Coach

Select Scores

Select the appropriate game # link

Enter both scores and # of cards

*Please note: Both coaches need to enter scores; the standings play an important role in determining future divisions.*

### **To View Standings (anyone can access)**

<http://www.wsysad2.org/standings>

Use the criteria boxes to narrow

### **Washington State Youth Soccer District II Bylaws**

<http://www.wsysad2.org/publicdocuments>

Select Bylaws

### **WSYSA District II Operating Procedures**

<http://www.wsysad2.org/publicdocuments>

Select Operating Procedures

### **WSYSA District II Summary of Disciplinary Procedures**

<http://www.wsysad2.org/publicdocuments>

Select Disciplinary Procedures